



**ABDULRAHMAN AL-SUMAIT UNIVERSITY
(SUMAIT UNIVERSITY)**



17TH GRADUATION

WEDNESDAY, JANUARY 17, 2018

PROGRAMME AND ORDER OF EVENTS

S/N	TIME	ACTIVITIES	RESPONSIBLE PERSON
1.	9.30-10.00 a.m.	<ul style="list-style-type: none">• Arrival of invited guests• Graduands take seats• Academic Staff take seats	Heads of Departments And Graduation Committee
2.	10.00 -10.15 a.m.	Arrival of Guest of Honour and signing Visitor's Book	Chairman and Acting Vice Chancellor
3.	10.15-10.20 a.m.	Guest of Honour takes the seat	Chairman and VC
4.	10.20-10.25 a.m.	Recitation of the Holy Quran (Opening Dua).	Abdalla Asaa Ali Mzee Kheir Abdallah
5.	10.25-10.27 a.m.	The Acting Vice Chancellor to request Chairman of University Council to constitute the Congregation into the 17 th Graduation by saying: "I have the honour of calling upon the Chairman of University Council to officially constitute this	VC and MC

		Congregation as the 17th Graduation of Abdulrahman Al-Sumait University for awarding Degrees, Diplomas and Certificates.”	
6.	10.27-10.30 a.m.	The Chairman will constitute the Assembly as the 17 th Graduation by saying: “By virtue of authority entrusted to me, I declare this assembly the 17th Graduation of Abdulrahman Al-Sumait University.”	Chairman of University Council
7.	10.30 – 10:40 a.m	Speech by the Acting Vice Chancellor	The Acting Vice Chancellor
8.	10:40 – 10:45 a.m	Speech by Chairman of University Council and thereafter welocimng the Mininster for Education and Vocational Training to invite the Guest of Honour.	Chairman of the University Council
9.	10: 45 – 11:00 a.m	Speech by Guest of Honour.	Guest of Honour
10.	11.00 – 11:15 a.m	Guest of Honour awarding prizes to best students	Guest of Honour/MC
11.	11:15– 12:00 a.m	Conferment of Degrees, Diplomas and Certificates	Chairman of University Council
12.	12.00 -12.02 p.m.	The Chairman will close the Assembly as the 17 th Graduation by saying: “By virtue of authority entrusted to me, I declare this assembly of the 17th Graduation of Abdulrahman Al-Sumait University closed” .	Chairman of Higher Council
13.	12.02-12.05 p.m.	Closing Dua	Sheikh Abdulla Talib
14.	12:05 – 12:30 p.m	Group Photographs in the following order: <ul style="list-style-type: none"> • The Guest of Honour and members of the University Council • The Guest of Honour, Members of the University Council and Academic Staff • The Guest of Honour, Members of the University Council and Graduation 	Information, Publicity and Reception Sub-Committee

		<p>Committee Members</p> <ul style="list-style-type: none">• Guest of Honour and Graduates in the following order - Science Graduates- Social Studies Graduates- Diploma Graduates- Certificate Graduates	
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**ISSUED BY THE OFFICE OF
DEPUTY VICE CHANCELLOR (ADMINISTRATION AND FINANCE)
SUMAIT UNIVERSITY**