



ABDULRAHMAN AL-SUMAIT UNIVERSITY (SUMAIT)

جامعة عبد الرحمن السميّط

AUDIT CONSULTANCY OPPORTUNITY

The Abdulrahman Al-Sumait University (SUMAIT) is built on the foundation of the former University College of Education Zanzibar established in 1998 by a charity organization; Kuwait based, **Direct Aid (DA)**. In line with this expansion, SUMAIT is looking for a reputable Audit Firm to undertake the audit of its accounts for the period ending on December 31, 2022. Authorized Audit Firm with appropriate license from authorized government office are invited to submit their proposals for consideration.

The agreement with the awarded audit firm might be renewed for two fiscal years, as needed.

EXTERNAL AUDIT FIRM

In compliance with the University Council decision No. AUCD-01-09 on its sitting number 10 on 22nd January 2022, and the relevant guidelines from the University Charter No. 49 – 2 Abdulrahman Al-Sumait University Management requires the services of an External Auditors.

THE AUDITORS SHALL RENDER THE FOLLOWING SERVICES:

- Audit the financial records for the year ended December 31, 2022 of Abdulrahman Al-Sumait University (SUMAIT).
- Conduct the audit in accordance with Generally Accepted Auditing standards, Abdulrahman Al-Sumait University's auditing requirements and applicable local regulations.
- Ensure that the audit encompasses tests on financial controls; safeguarding of assets; and procedures; compliance with relevant national laws and regulations.
- Provide an Audit Report in accordance with Direct Aid (DA) Accounting Standards (IPSAS) and local statutory requirements, and in accordance with the reporting standards expressed in relevant Abdulrahman Al-Sumait University Charter and procedures.
- Express opinion as to the reasonableness of the financial statements in all material respects.
- Include in the audit report an opinion on compliance with procedures designed to provide reasonable assurance of detecting misstatements due to errors or fraud that are material to the financial statements.
- Inform Abdulrahman Al-Sumait University management if the financial statements appeared to have been miss-stated because of material errors or fraud.

- If required, request Abdulrahman Al-Sumait University management to provide written confirmation or oral presentations during the course of the audit on matters relevant to the financial statements.
- To provide tax consultant to the management of the university.
- Complete the assignment in the time stipulated in the engagement letter.
- Submit the list of auditors to be deployed for this audit prior to the start of the audit.

REQUIREMENTS:

1. Auditing firms of tier two, i.e. an international auditing firm with local partners in Tanzania.
2. Evidence of the Firm's registration with the Office of the Auditor-General..
3. Evidence of current practicing License (Certificate).
4. The Firm's profile stating the key personnel, their roles, designation, qualifications and years of experience. Copies of professional qualification certificates of the key staff with the institute Chartered Accountants of Tanzania /Zanzibar must be attached.
5. Evidence of work experience of the Firm in executing or having executed similar projects by submission of letters of engagement and evidence of successful completion of same in the last three (3) years
6. Evidence of VAT registration.
7. Evidence of financial capability (Bank reference) from a reputable bank stating the company's creditworthiness.

Mode of Application:

Interested agencies should send updated company profile, detailing their work experience and capacity to deliver the services requested. This must be delivered with sealed envelope includes a financial and required supporting documents.

The Interested audit firms should submit their applications in sealed envelopes or as directed below:-

Electronic (email) or hardcopy applications shall be accepted. Candidates should send:

1. **Hardcopy:** by courier, a sealed application packs containing **two (2)** copies of the following:
 - a. Signed application letter.
 - b. Envelope should be clearly marked "**APPOINTMENT OF EXTERNAL AUDITORS**".
2. **Electronic applications** should have all the above documents scanned and **emailed** with the subject clearly marked "**APPOINTMENT OF EXTERNAL AUDITORS**".
3. Applications **SHOULD** reach the addressee below by **3:30 p.m. on 30th June 2022** or you can send your application through **Email** at: recruitment@sumait.ac.tz

Applications should be addressed to:

Ag. Vice Chancellor,
SUMAIT
P.O. Box 1933, Zanzibar.
Email: recruitment@sumait.ac.tz

Inquiries can be made through the above email indicating subject as "INQUIRY" or by phone +255 777 788 899 during working hours.

Dead line 30/06/2022

Hand delivered application should reach to **SUMAIT**, Chukwani Street Zanzibar not later than **3:30hrs on 30th June, 2022**. Or you can send your application through: **Email at:** recruitment@sumait.ac.tz

Shortlisted firms SHALL be contacted.
Abdulraman Al-Sumait University is an Equal Opportunities Employer.